

**MONTANA FISH, WILDLIFE & PARKS**  
**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Tim Potter Jr. (R6 Hunting Access Enhancement Coordinator)

**ADDRESS:** 54078 U.S. Hwy 2 West

**CITY:** Glasgow

**STATE:** MT

**ZIP:** 59230

**PHONE:** 406-228-3708

**EMAIL ADDRESS:** tpotter@mt.gov

**DATE OF ANNOUNCEMENT:** Friday, January 9, 2015

**APPLICATION DEADLINE:** Friday, March 6, 2015 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** Region 6 Hunting Access Management Intern

**# OF POSITIONS:** One

**LOCATION(S):** Administrative Region 6, Fish, Wildlife and Parks

**WORK START/END DATES:** Approx. June 1, 2014 to August 20, 2014

**HOURS/WEEK:** 40/week

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):**

\$10.50/hr (depending on previous experience and funding) plus per diem at state rates. Although it is expected that a state vehicle will be available to the intern, if required to use personal vehicle the state will reimburse intern at standard rates. There is housing available from FWP at no charge to the intern. Intern will be expected to wear FWP uniform, which will be provided at no charge.

**POSITION DESCRIPTION:**

The intern position will assist Hunting Access Coordinator, biologists, and wildlife technicians in activities to include, but not be limited to: 1) Maintain and improve hunter access to Block Management Areas, and other Access Projects; and hunter access and wildlife habitat on Wildlife Management Areas, Conservation Easements, and Upland Game Bird Habitat Projects. This will involve working with Global Positioning Systems (GPS) on access project areas, fence maintenance, signing, and other habitat and public use related activities in these areas. 2) Assist in the survey and inventory of various wildlife species. 3) Assist the Hunting Access Program in administrative and Geographic Information System (GIS) applications. 4) Assist an access management or Block Management technician and/or the Regional Hunting Access Enhancement Coordinator to mark boundaries, maintain parking areas and wildlife habitat, erect and maintain signs, fences and gates, and perform other related functions on public and private land that can be legally accessed for hunting.

The above activities will occur on lands that MFWP has an interest in, across Region 6 and primarily from Havre to Culbertson in remote locations. While applicants will generally be accompanied by permanent MFWP personnel they will, at times, be working on their own or with another intern.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Applicant must be a college student enrolled in Range Management, Wildlife & Fisheries Biology/Management, Outdoor Recreation Management or other outdoor, wildlife, and agriculture related curriculum will be considered. Past wildlife and habitat management or hunter access program experience is not necessary, but a willingness to learn these practices is expected. Applicant should have at least some past experience with equipment such as manual and power post-holing tools, fencing tools, GPS units and maps, shovels, picks, weed eaters and other types of landscaping-type tools, sprayers, all-terrain vehicles, driving and backing pull-type trailers, and driving manual and automatic transmission 4WD pickups. Applicant should have some basic computer skills. Applicant should be comfortable working outdoors in varying weather conditions. Applicant should be very comfortable working with people, especially landowners, staff from other natural resource management agencies and youths. Applicant should have a valid driver's license.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Please send a detailed resume, a list of references (including names and phone numbers of past employer/supervisors), and a cover letter. The cover letter should address why the applicant wants to work in Eastern Montana and why he or she wants to learn about wildlife and habitat management, as well as, about the programs that provide hunter access. Please send to Tim Potter Jr. the address listed above.

**ADDITIONAL INFORMATION: (;HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

The weather conditions in the areas where the intern will be working vary greatly, from cold, wet and winter, to hot and humid. At times the intern may be working alone in remote areas. There is NO overtime for this position, paid holidays, or additional compensation for working on holidays or weekends.

Housing in the form of a camp trailer or dorm style room may possibly be provided.